



Indicative Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ User	End	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GENERAL ADMINISTRATION AND SUPPORT SERVICES (GAAS) & POLICY FORMULATION, PROGRAM PLANNING AND STANDARDS DEVELOPMENT, NCE AND STEM PROMOTIONAL ACTIVITIES													
MAINTENANCE AND OTHER OPERATING EXPENSES													
5020101000	Local Travelling Expenses	FAD/OED/RPAD Admissions		Shopping / NP-SVP / NP - Agency to Agency		As scheduled			GoP	4,689,000.00	4,689,000.00		Consolidated amount with varied timelines, in connection with conduct of trainings/seminars/workshops
5020102000	Foreign Travelling Expenses	OED		Shopping / NP-SVP / NP - Agency to Agency		As scheduled			GoP	1,100,000.00	1,100,000.00		Consolidated amount with varied timelines, in connection with attendance to STEM related seminars and conventions
5020201000	Training Expenses	FAD/OED/RPAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	8,300,000.00	8,300,000.00		Consolidated amount with varied timelines for conduct of various System-wide seminars/trainings/workshops
5020202000	Scholarship/Grants Expenses	OED/RPAD		NP - Agency to Agency / Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	20,564,000.00	20,564,000.00		Consolidated amount for conduct of various systemwide student activities; communication allowances due to pandemic;
SUPPLIES AND MATERIALS													
5020301000	Office Supplies Expenses	FAD/OED/RPAD		NP - Agency to Agency / NP - SVP NP - Emergency Cases / Shopping		As scheduled			GoP	1,140,000.00	1,140,000.00		Commonly-Used Supplies (Bond Papers, Ballpens, Folders,etc)
5020302000	Accountable Forms Expenses	FAD		NP - Agency to Agency / NP - SVP		As scheduled			GoP	10,000.00	10,000.00		Purchase of Checkbooks and Official Receipts for Cashier's use
5020309000	Fuel, Oil and Lubricants Expenses	FAD		NP - SVP / Direct Contracting		As scheduled			GoP	620,000.00	620,000.00		Procurement of Fuel, Oil and Lubricants for PSHSS-OED Motor Vehicles
5020399001	ICT Office Supplies	FAD/OED/RPAD		NP - Agency to Agency / NP - SVP NP - Emergency Cases / Shopping		As scheduled			GoP	700,000.00	700,000.00		Procurement of ICT supplies (ink cartridges for various printers in OED offices)
5020399000	Other Supplies and Materials Expenses	FAD/OED/RPAD		NP - Agency to Agency / NP - SVP NP - Emergency Cases / Shopping		As scheduled			GoP	1,242,000.00	1,242,000.00		Procurement of Tokens; Maintenance & Dorm supplies, supplies related to health and safety protocols

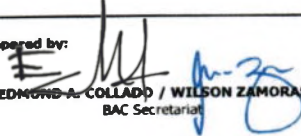
Code (PAP)	Procurement Program/Project	PMO/ User	End	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IS/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
UTILITY EXPENSES													
5020401000	Water Expenses	FAD		Direct Contracting		N/A			GoP	300,000.00	300,000.00		Monthly Water Expense (Manila Water)
5020402000	Electical Expenses	FAD		Direct Contracting		N/A			GoP	1,300,000.00	1,300,000.00		Monthly Electrical Expense (Meralco)
COMMUNICATION SERVICES													
5020501000	Postage and Courier Services	FAD/OED/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	1,292,000.00	1,292,000.00		LBC / JRS Delivery Services (Forwarding of Documents to PSHS Campues); transmittal of application forms and NCE test materials/test results
5020502001	Mobile	FAD/OED/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	400,000.00	400,000.00		Monthly Mobile Subscription (GLOBE / SMART), Callcards
5020502002	Landline	FAD		NP - SVP / Direct Contracting		As scheduled			GoP	630,000.00	630,000.00		Monthly Landline Subscription (PLDT)
5020503000	Internet Subscription	FAD		NP - SVP / Direct Contracting		As scheduled			GoP	300,000.00	300,000.00		Montly Internet Subscription Fee
502060000	Awards, Rewards and Prizes	FAD/OED/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	100,000.00	100,000.00		Student Awards during Founding Anniversary for Winners in Local/International competitions
5020701000	Survey Expenses	RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	20,000.00	20,000.00		Research surveys
EXTRAORDINARY AND MISCELLANEOUS EXPENSES													
5021003000	Extraordinary Expenses	OED		NP - SVP / Direct Contracting		N/A			GoP	46,000.00	46,000.00		For Agency Head
5021003000	Additional Miscellaneous Expenses	OED		NP - SVP / Direct Contracting		N/A			GoP	90,000.00	90,000.00		For Agency Head
PROFESSIONAL SERVICES													
5021101000	Legal Services	FAD		NP - SVP / Direct Contracting		N/A			GoP	20,000.00	20,000.00		
5021102000	Auditing Services	FAD		NP - SVP / Direct Contracting		N/A			GoP	150,000.00	150,000.00		For wages of Contract of Service personnel assigned at COA PSHS
502103000	Consultancy Services	FAD/OED/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	600,000.00	600,000.00		Honorarium of Resource Speakers , Consultants for LMS; FAPS
5021103001	ICT Consultancy Services	FAD/KID		NP - Agency to Agency / NP - SVP / Direct Contracting		As scheduled			GoP	7,300,000.00	7,300,000.00		Software development for the PSHS Enterprise Performance Monitoring System

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5021199000	Other Professional Services	FAD/OED/RPAD/ Admissions		NP - Agency to Agency / NP - SVP / Direct Contracting		As scheduled			GoP	3,932,000.00	3,932,000.00		Honorarium of Resource Speakers during trainings/seminars; NCE/Readiness Test item writers, reviewers, Learning Guide writers, reviewers, teamlead for curriculum development under remote or blended learning
GENERAL SERVICES													
5021201000	Environmental/Sanitary Services	FAD		NP - SVP / Direct Contracting		As scheduled			GoP	50,000.00	50,000.00		Sanitation services during Pandemic
5021202000	Janitorial Services	FAD		Public Bidding		As scheduled			GoP	1,000,000.00	1,000,000.00		Contract of Services with LSRVE Corporation (outsourced)
5021203000	Security Services	FAD		Public Bidding		As scheduled			GoP	2,300,000.00	2,300,000.00		Contract with PSHS-MC Security Services (Public Bidding c/o PSHS-MC)
5021200001	General ICT Services	FAD/KID		NP - SVP / Direct Contracting		As scheduled			GoP	100,000.00	100,000.00		Maintenance services for ICT equipment
5021299000	Other General Services	FAD		NP - SVP / Direct Contracting		As scheduled			GoP	1,500,000.00	1,500,000.00		Contract of Services with LSRVE Corporation (outsourced) for other support personnel
REPAIRS AND MAINTENANCE													
5021302099	Other Land Improvements	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	50,000.00	50,000.00		Repairs and Maintenance of Bldgs, PSHS OED Dormitories, Guard House
5021304002	School Buildings	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	100,000.00	100,000.00		
5021304099	Other Structures	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	50,000.00	50,000.00		
5021305099	Other Machinery and Equipment	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	20,000.00	20,000.00		AC Maintenance / Repair (25 units), Copier usage, maintenance / repair, Aircon repair and maintenance
5021305002	Office Equipment	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	20,000.00	20,000.00		
5021307000	Furnitures and Fixtures	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	20,000.00	20,000.00		repair and maintenance of various ICT equipment (printers)
5021305003	ICT Equipment	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	20,000.00	20,000.00		
5021306001	Motor Vehicles	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	300,000.00	300,000.00		repair and maintenance of Motor Vehicles (5 units)

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TAXES, INSURANCE, PREMIUMS & OTHER FEES													
5020503000	Insurance Expenses	FAD		NP - Agency to Agency / NP - SVP / Direct Contracting		N/A			GoP	560,000.00	560,000.00		Building/Equipment and Motor Vehicle Insurance with GSIS; Group insurance for NCE examiners; travel insurance
5021502000	Fidelity Bond Premium	FAD		NP - Agency to Agency		N/A			GoP	200,000.00	200,000.00		Payment for processing of Fidelity Bond for Special Disbursing Officers/ Accountable Officers at the Bu of Treasury
5021501001	Taxes, Duties and Licenses	FAD		NP - Agency to Agency / NP - SVP / Direct Contracting		N/A			GoP	10,000.00	10,000.00		Registration of Motor Vehicles (LTO)
502990100	Advertising Services	FAD/Admissions		NP - SVP / Direct Contracting		As scheduled			GoP	2,030,000.00	2,030,000.00		Publication in Newspapers (for job vacancies, NCE Announcements -Newspaper/TV/Radio for scholarship application, deadline, test results
5029902000	Printing and Publication Expenses	FAD/OED/RPAD Admissions		NP - SVP / Direct Contracting		As scheduled			GoP	2,350,000.00	2,350,000.00		Printing of Brochures, NCE Campaign materials, annual Reports; Security Printing of NCE Test materials: souvenir programs
5029903000	Representation Expenses	FAD/OED/RPAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	1,100,000.00	1,100,000.00		Representation Expenses during conduct of BOT meetings, EXECOM, Search Committees, Consultative Meetings, NCE campaigns
5029904000	Transportation and Delivery Expenses	FAD/OED/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	70,000.00	70,000.00		Consolidated amount with varied timelines for various activities - freight and handling charges
5029905003	Rent-Motor Vehicles	FAD/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	753,000.00	753,000.00		Consolidated amount with varied timelines for various OED/Systemwide activities
5029905004	Rent-Equipment	FAD/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	80,000.00	80,000.00		Consolidated amount with varied timelines for various conduct of activities
5029905001	Rent - Buildings and Structures	FAD/RPAD		NP - SVP / Direct Contracting		As scheduled			GoP	100,000.00	100,000.00		Consolidated amount with varied timelines for various conduct of activities, e.g. NCE
5029906000	Membership Dues & Contributions to Org.	OED		NP - SVP / Direct Contracting		N/A			GoP	40,000.00	40,000.00		Annual Dues to Member Organizations (ex. Quezon City Science Community)
5029907001	ICT Software Subscriptions	OED/KID		NP - Agency to Agency / NP - SVP / Direct Contracting		As scheduled			GoP	7,173,000.00	7,173,000.00		Web-Hosting services for PSHS Khub Learning Management System, SIS and NFAPS
5029900700	Other Subscription Expenses	OED/KID		NP - SVP / Direct Contracting		As scheduled			GoP	40,000.00	40,000.00		Newspaper/Research Journal Subscriptions
502999099	Other MOOE	FAD		Shopping / NP-SVP / Direct Contracting		As scheduled			GoP	347,000.00	347,000.00		PSHS Senior Citizens Project (Groceries for Senior Citizens)
TOTAL MOOE										71,296,000.00			

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CAPITAL OUTLAY - EQUIPMENT OUTLAY AND LOCALLY FUNDED PROJECTS													
5060405002	Office Equipment	OED/KID		Shopping / NP-SVP / Direct Contracting	As scheduled				GoP	500,000.00	500,000.00		Purchase of Office equipment for various offices of OED
5060405003	Implementation of K-12 Program (MITHI-ICT Infrastructure)	OED/KID		NP-SVP / Direct Contracting / Public Bidding	As scheduled				GoP	3,000,000.00	3,000,000.00		Modernization and Expansion of Data Center
TOTAL CAPITAL OUTLAY									3,500,000.00				
TOTALS									74,796,000.00				

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