

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM OFFICE OF THE EXECUTIVE DIRECTOR		
Address/ Contact Details:	AGHAM ROAD, DILIMAN, QUEZON CITY 8939-7747		

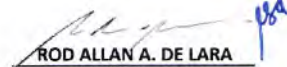
Quotation No.:	2023-05-Q075
Date	May 17, 2023

Project: **Procurement of Meals for the PSHS System Executive Committee Meeting for May 24-26, 2023**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - OFFICE OF THE EXECUTIVE DIRECTOR (PSHSS-OED) intends to apply the sum of **FIFTY-NINE THOUSAND FOUR HUNDRED AND 00/100 PESOS (Php 59,400.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: Procurement of Meals for the PSHS System Executive Committee Meeting for May 24-26, 2023

TERMS OF REFERENCE:

- The PSHSS-OED now invites qualified suppliers / manufacturers / dealers to submit price quotations for the above item with the following specifications:
 - see the rfq form for the detailed specifications*
 - Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under R.A. 9184, and its Revised IRR, otherwise known as the "Government Procurement Act".
 - Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD) PSHSS-OED, c/o Erica Antonio (+632) 8939 7747, from **May 17, 2023 to May 22, 2023 9:00 AM – 3:00 PM**, without cost and from <https://www.philgeps.gov.ph>.
 - The deadline for submission of the duly accomplished RFQ Form (open or sealed) is on **May 22, 2023, 9:00 AM**. Suppliers are not required to attend the Opening of Quotations.
 - The winning bidder will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of R.A. 9184 and its Revised IRR.
 - The PSHSS-OED reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.
- Note: Partial bidding is not allowed.**
- Delivery Period: May 24 - 26, 2023**
- Payment Term: After delivery/completion and upon inspection and acceptance of goods/services or completion of submission of supporting documents, ie. Billing, in accordance with existing government accounting rules and regulations.**


ROD ALLAN A. DE LARA
 BAC Chairperson

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SIR/MADAM:

Quotation No.:	2023-05-Q075
Date	May 17, 2023

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of Purchase Order

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item/Lot	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE TAX (VAT) INCLUSIVE					
			Procurement of Meals for the PSHS System Executive Committee Meeting for May 24-26, 2023		
1	1	lot	Meals for May 24-26, 2023 May 24, 2023 - Lunch, PM Snacks and Dinner (22 pax) May 25, 2023 - Fullboard Meals (22 pax) (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner) May 26, 2023 - Breakfast (15 pax) Venue: PSHS System, Agham Road, Diliman, Quezon City		
			Meals Requirements Lunch & Dinner - any 2 main dish (choice of pork, chicken, beef and fish viand) - any vegetable or noodle dish - plain rice - any dessert - round of drinks/softdrinks in can - free flowing coffee with milk		
			Breakfast - any egg dish - any meat dish - any bread with butter, cheese or jam - garlic fried rice - any dessert - round of drinks - free flowing coffee with milk		
			Additional Requirements: Agency will still choose the dishes Food should be arrange in Catering style Cutleries, Condiments should be included		

Delivery Term : _____
 Delivery Time : _____
 Payment Term : _____

Very truly yours,


ROD ALLAN A. DE LARA
 Deputy Executive Director

Telefax: _____

Authorized Company Representative : _____
 (Signature Over Printed Name)

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____

IMPORTANT
 1. Prices must be typewritten in ink clearly.
 2. If offering a substitute/equivalent, specify the brand and make.