

 <b>PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM</b>	<b>REQUEST FOR QUOTATION FORM &amp; NOTICE (GOODS)</b>
Office/Campus:	PHILIPPINE SCIENCE HIGH SCHOOL – OFFICE OF THE EXECUTIVE DIRECTOR
Address/Contact Details:	AGHAM ROAD, DILIMAN, QUEZON CITY   8939-7747

Quotation No:	<b>2023-04-Q055</b>
Date:	<b>13 April 2023</b>

**PROJECT:**

**VAN AND BUS RENTAL FOR THE SCIENCE RESEARCH SUMMIT 2023  
ON APRIL 23 – 28, 2023**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM – OED intends to apply the sum of **TWO HUNDRED SEVENTY THOUSAND AND 00/100 PESOS (Php 270,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the project **VAN AND BUS RENTAL FOR THE SCIENCE RESEARCH SUMMIT 2023 ON APRIL 23 – 28, 2023**

**TERMS OF REFERENCE:**

1. The PSHSS-OED now invites suppliers/manufacturers/dealers to submit price quotations for the above item/s with the stated specifications in the Request for Quotation.
2. Suppliers/manufacturers/dealers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHSS-OED c/o Ms. Erica Antonio, on **April 13, 2023 to April 17, 2023 from 8:00 AM to 5:00 PM** without cost and/or from <https://notices.philgeps.gov.ph/> (for ABCs above 50,000)
3. Don't leave item/s in blank. Put zero (0) if the item being offered is free. Otherwise, it is an incomplete bid; thus, your bid is disqualified.
4. Partial bid is not allowed.
5. Kindly submit the following documents for accreditation together with the accomplished Request for Quotation Form: **(1) 2023 Mayor's/Business Permit (2) PhilGEPS Registration Number (3) Income/Tax Return (for ABCs above 500,000) (4) Certificate of Registration and (5) Omnibus Sworn Statement (for ABCs above 50,000)**
6. The deadline for submission of a duly accomplished RFQ Form (Open or Sealed) is on **April 17, 2023 at 9:00 am**. Suppliers are not required to attend the Opening of Quotations.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HoPE) subject to the provisions of Republic Act 9184 and its revised Implementing Rules and Regulations.
8. The PSHSS-OED reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier(s).

  
**ROD ALLAN A. DE LARA**  
**BAC Chairperson**



**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**

**REQUEST FOR QUOTATION FORM & NOTICE (GOODS)**

Office/Campus:

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Address/Contact Details:

AGHAM ROAD, DILIMAN, QUEZON CITY | 8939-7747

SIR/MADAM:

Quotation No:

**2023-04-Q055**

Date:

**13 April 2023**

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

**Delivery: April 23 – 28, 2023**

In case of failure to make the full delivery/completion within the time specified as required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved PO/Contract.

ITEM #	QUANTITY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<b><u>PRICES MUST BE TAX (VAT) INCLUSIVE</u></b>					
<i>Please indicate the Unit Cost per item</i>					
<b>VAN AND BUS RENTAL FOR THE SCIENCE RESEARCH SUMMIT 2023 ON APRIL 23-28, 2023</b>					
1	2	VAN	<b>VAN FOR TECHNICAL WORKING GROUP</b> <ul style="list-style-type: none"> <li>- Airconditioned</li> <li>- 10-12 seating capacity</li> <li>- In excellent working condition</li> </ul> <b>Date: April 23, 2023, 7:00 AM to 7:30 AM</b> <ul style="list-style-type: none"> <li>- Van 1 &amp; 2: pick up of TWG at Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City</li> <li>- Drop-off: Saber Inn Hotel and Restaurant, Bayombong, Nueva Vizcaya</li> </ul> <b>Date: April 28, 2023, 2:00 PM to 2:30 PM</b> <ul style="list-style-type: none"> <li>- Van 1 &amp; 2: pick up of TWG at Saber Inn Hotel and Restaurant, Bayombong, Nueva Vizcaya</li> <li>- Drop-off: Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City</li> </ul> <b>Inclusions:</b> <ul style="list-style-type: none"> <li>- Toll fees, Parking fees, Meals and Accommodation of Drivers (if applicable)</li> </ul>		
2	2	VAN	<b>VAN FOR JUDGES/EXPERTS</b> <ul style="list-style-type: none"> <li>- Airconditioned</li> <li>- 10-12 seating capacity</li> <li>- In excellent working condition</li> </ul>		

			<p><b>Date: April 24, 2023, 10:00 AM to 10:30 AM</b></p> <ul style="list-style-type: none"> <li>- <b>Van 1 &amp; 2:</b> pick up of Judges/Experts at Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City</li> <li>- Drop-off: Saber Inn Hotel and Restaurant, Bayombong, Nueva Vizcaya"</li> </ul> <p><b>Date: April 26, 2023, 2:00 PM to 3:30 PM</b></p> <ul style="list-style-type: none"> <li>- <b>Van 1 &amp; 2:</b> pick up of Judges/Experts at Saber Inn Hotel and Restaurant, Bayombong, Nueva Vizcaya</li> <li>- Drop-off: Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City"</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>- Toll fees, Parking fees, Meals and Accommodation of Drivers (if applicable)</li> </ul>		
3	3	BUS	<p><b>BUS FOR PARTICIPANTS</b></p> <ul style="list-style-type: none"> <li>- <b>Airconditioned</b></li> <li>- <b>48-50 seating capacity</b></li> <li>- <b>In excellent working condition</b></li> </ul> <p><b>Date: April 23, 2023, 10:15 PM to 1:45 AM</b></p> <ul style="list-style-type: none"> <li>- <b>Bus 1:</b> pick up of participants at NAIA Terminal 3</li> <li>- Drop-off: 24/7 Inn and Resort, Solano-Bayombong Boundary, Bayombong, Nueva Vizcaya, Region 2</li> </ul> <p><b>Date: April 24, 2023, 5:30 AM to 7:30 AM</b></p> <ul style="list-style-type: none"> <li>- <b>Bus 2 &amp; 3:</b> pick up of participants at Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City and PSHS Main Campus Dormitory, Agham Road, Diliman, Quezon City</li> <li>- Drop-off: Philippine Science High School - Cagayan Valley Campus, Bayombong, Nueva Vizcaya"</li> </ul> <p><b>Date: April 28, 2023, 2:30 PM to 4:30 PM</b></p> <ul style="list-style-type: none"> <li>- <b>Bus 1:</b> pick up of participants from 24/7 Inn and Resort</li> <li>- Drop-off: NAIA Terminal 3</li> </ul>		

			<ul style="list-style-type: none"> <li>- <b>Bus 2 &amp; 3:</b> pick up of participants from 24/7 Inn and Resort</li> <li>- Drop-off: Philippine Science High School (PSHS) System - Office of the Executive Director, Agham Road, Diliman, Quezon City</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>- Toll fees, Parking fees, Meals and Accommodation of Drivers (if applicable)</li> </ul>		
Delivery Term:		April 23 – 28, 2023			
Delivery Time:		Office Hours (8:00 am to 5:00 pm) Monday to Friday			
Payment Term:		After delivery/completion and upon inspection and acceptance of goods/services or completion of submission of supporting documents, e.g. Billing, in accordance with existing government accounting rules and regulations.			

Very truly yours,



**ROD ALLAN A. DE LARA**  
BAC Chairperson

Authorized \_\_\_\_\_  
Company \_\_\_\_\_  
Representative: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_

<p><b>IMPORTANT</b></p> <ol style="list-style-type: none"> <li>1. Prices must be typewritten in ink clearly.</li> <li>2. If offering a substitute/equivalent, specify the brand and make.</li> </ol>
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Telephone Number: \_\_\_\_\_  
T.I.N: \_\_\_\_\_